

**Outsourced Services Scrutiny Panel  
Terms of Reference**

- Politically balanced sub-Panel of Overview and Scrutiny Committee
- Membership to be agreed by Overview and Scrutiny Committee at its first meeting in the Municipal Year
- To meet a maximum of 4 occasions during the Municipal Year
- Chair to be elected at the first meeting of the Scrutiny Panel
- To scrutinise outsourced services
- To monitor performance and outcomes of outsourced services
- **To monitor performance and compliance of contractors who are delivering Council functions on behalf of the council**
- **To suggest improvements in service delivery and outcomes for citizens of Watford and the Council**
- **That the contracts the committee scrutinises be as follows:**  
**Waste, Recycling, StreetCare Parks and Open Spaces**  
**Leisure centres**  
**Colosseum**  
**Management of Hostels and Temporary Accommodation**  
**The Parking Service**
- **That additional contracts be added as and when they are entered into**